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## **MEETING NOTES**

### **October 8, 2015**

#### **In Attendance:**

Makele Ndessokia, MDA	Dwan Ruppel, DOR	Dana Muessig, DNR
Denise Horn, MDA	Stacy Jacobs, STC	Carrie Haley, DHSS
Jennifer Eddy, DNR	Curtis Forck, OA	James Nelp, DOR
Tom Fast, OA	Guy Krause, OA	Velma Long, DOC
Stacey Rackers, DOI	Aaron Hart, OA	Trudie Royce-Keefe, DSS
Michelle Loethen, DOLIR	Sandy Doyle, MGC	Jerri Denton, OA
Peggy deMeurers, MCHCP	Victoria Hillstrom, Lottery	Sara Murphy, DMH
Gina Hall, PD	Carol Newgaard, SAO	Darlene Robinett, DOR
Kim Johnson, OA	Debbie Davis, Credit Unions	

#### **Welcome – Makele Ndessokia**

#### **Hot Topics For Insurance Consumers – Jeana Thomas**

Jeana Thomas, Property and Casualty Manager with the Missouri Department of Insurance, Financial Institutions and Professional Registration presented Hot Topics for Insurance Consumers. Jeana informed the group about what the Complaint Section frequently deals with and also talked about frequently asked questions regarding insurance. A podcast presentation was shown to the group regarding earthquake insurance issues. Employees can call the Consumer Hotline at (800) 726-7390 if they have questions regarding insurance.

#### **Accounting Update – Curtis Forck, OA Accounting**

Curtis announced that agencies need to be aware that only an employee's legal name is to be used when being entered into the SAM II payroll system. If an employee's name and Social Security number does not match the Social Security Administration's, agencies will be contacted.

#### **Personnel Update – Guy Krause, OA Personnel**

The Center for Management and Professional Development has new training programs. To see all training programs offered, visit [www.training.mo.gov](http://www.training.mo.gov).

The Governors Award for Quality and Productivity is to be presented on October 29, 2015.

**Open Discussion –**

Aaron Hart, OA announced OA's departmental draft policy for Shareleave/Foster Care was scheduled to be presented to the PAB on October 13, 2015. A copy was handed out and it is very similar to the Shareleave Policy but would be kept in a separate "bucket".

Makele Ndessokia announced this was the last meeting she would be attending as she accepted a position with the University of Missouri. If anyone is interested in co-chairing with Tom Fast, please let him know.

The meeting was adjourned.

**Next Meeting  
November 12, 2015 – 8:30 a.m. to 10:30 a.m.  
Room 500 HSTOB**